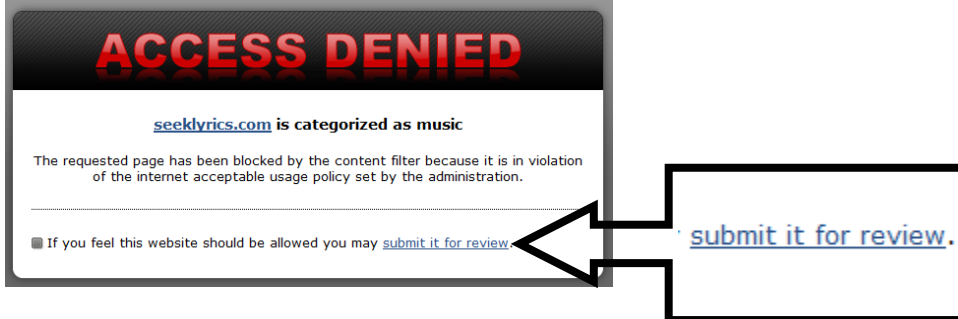
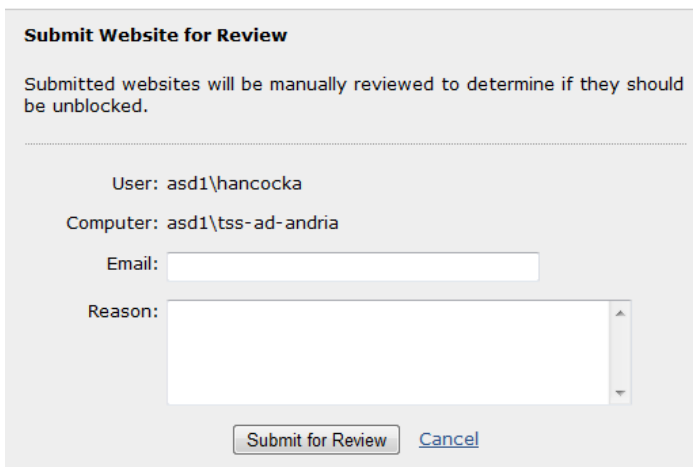


Steps to Request a Site to be Unblocked

- When a website is blocked an Access Denied screen is displayed on the screen.



- To request access to the site click on the Submit it for Review Link.
- Enter your e-mail address and why the site should be unblocked



The screenshot shows a form titled "Submit Website for Review". The text reads: "Submitted websites will be manually reviewed to determine if they should be unblocked." Below this, there are fields for "User: asd1\hancocka" and "Computer: asd1\tss-ad-andria". There is an "Email:" field with a text input box. There is a "Reason:" field with a text area. At the bottom, there are two buttons: "Submit for Review" and "Cancel".

- The site will be reviewed and unblocked if possible.